



Board Resolution No. 2022-10-11 (DRAFT)

RESOLUTIONS AUTHORIZING THE USE OF VIDEOCONFERENCING FOR BOARD MEETINGS AND COMMITTEE MEETINGS PURSUANT TO PUBLIC OFFICERS LAW, ARTICLE 7 SECTION 103-A

At the initial meeting of the Board of Directors of CAPE VINCENT DEVELOPMENT CORPORATION (the "Corporation") on October 27, 2022, the following resolutions were proposed and approved by the Board:

WHEREAS, Public Officers Law, Article 7, Section 103-a (the "Provision") provides for attendance at meetings by members of a public body by videoconference under certain specified conditions; and

WHEREAS, the Corporation believes that allowing members to attend meetings by videoconference would facilitate the work of the Corporation and is in its best interest to allow members to attend by videoconference.

NOW THEREFORE be it RESOLVED by the Board of Directors of the Corporation as follows:

1. That the Corporation be, and hereby is, authorized to use videoconferencing to conduct its Board Meetings. In addition, the Corporation hereby authorizes each of its committees to use videoconferencing to conduct its meetings if they so determine as required by Sec. 103-a(2)(ii),
2. That the foregoing authorization is subject to the requirements of the Provision, namely:
 - (a) That a minimum number of members are present to fulfill the Corporation's quorum requirement in the same physical location or locations where the public can attend;
 - (b) That the members inability to attend the meeting in person is the result of extraordinary circumstances such as disability, illness, caregiving responsibilities or any other significant or unexpected factor or event or as set forth in the Videoconferencing Policy attached hereto as Exhibit A (the "Videoconferencing Policy");
 - (c) That the members attending by videoconferencing can be heard, seen and identified during the conduct of the meeting;
 - (d) That the minutes of the meeting involving videoconferencing shall indicate which members attended remotely and shall be available to the public;
 - (e) That the public notice for the meeting that uses videoconferencing shall inform the public that videoconferencing will be used, where the



Cape Vincent Local Development Corporation

121 S Market Street, Cape Vincent, NY 13618

- public can view and/or participate in such meeting, where required documents and records will be posted or available, and identify the physical location for the meeting where the public can attend;
- (f) That each meeting conducted using videoconferencing shall be recorded and such recordings posted or linked on the public website of the Corporation within five business days following the meeting and shall remain so available for a minimum of five years thereafter and shall be transcribed upon request;
- (g) That the public shall have the opportunity to view any meeting conducted by videoconferencing via video and to participate in proceedings via videoconference in real time where public comment or participation is authorized and the Corporation shall ensure that videoconferencing authorizes the same public participation or testimony as in person participation or testimony;
- (h) That the Corporation shall maintain its website for so long as videoconferencing is authorized; and
- (i) That the Videoconferencing Policy be, and hereby is, adopted.

The question of adoption of the foregoing Resolutions was duly put to a vote on roll call, which resulted as follows:

	Yes	No	Abstain	Absent
Nadirah Chestnut				
Joseph DeJoia				
Mary Farrell				
Kathleen Karenko				
Amanda Mason				
Sharon Sackie				
Carol Thomas				
Dan Wiley				
Pam Youngs				

The foregoing Resolutions were thereby adopted.

Mary Farrell
Board Chairperson