



Draft

Board of Directors Meeting

MINUTES OF THURSDAY, April 11, 2024

The Board of Directors of CAPE VINCENT LOCAL DEVELOPMENT CORPORATION met on Thursday, April 11th at 5:30 PM at Recreation Park, Cape Vincent, NY.

Attendance

A quorum was present.

Board Members present in person: Mary Farrell, Bill McDonough, Dan Wiley, Mandy Mason, and Jim McQueeny

Board Members Absent: Pam Youngs, Jeanie Fitzgerald, Carol Thomas and David Snow

In accordance with the agenda, the following matters were considered by the Board.

Call to Order/Pledge of Allegiance/Roll Call

The meeting was called to order at 5:30 pm.

Approval of Minutes

Approval of minutes for March 14, 2024- Motion by Dan Wiley, Seconded by Jim McQueeny

Special Reports

- Scott Burto, Planner has filed his monthly report which can be accessed in the Google Drive
 - New York Community Foundation application approved \$6,000 for French Festival, The Town will accept the \$6,000 as the Corporation's 501(c)(3) status was filed as private and not public, accounting firm will be filing change form with the IRS to update to public.
 - Extra hours worked for the referendum will be paid for by the Town.
 - East End Park-to be closed out within the month to 6 weeks.

- CVLDC Strategic Plan to be finished prior to the next board meeting in May for presentation and feedback from the board, plan to schedule public listening sessions for June and send resident survey out.

Committee Reports: Finance



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- Mary Farrell reviewed the board bills to be paid. Please refer to the Finance Files in the shared drive. Motion Made by Mandy Mason to pay all monthly bills outlined. Seconded by- Jim McQueeny- Passed
- MRB Website audit for compliance- Motion by Mandy and seconded by Dan Wiley

Committee Reports – Governance

Governance- Bill McDonough discussed updating Bylaws so Governance Committee would have one set meeting per year and as necessary instead of two set meetings, Bill will check what the State regulations are for committee meetings.

Committee Reports – Club Street

Club Street- Ad was published in TI Sun as well as pamphlets were handed out to businesses, discussed possibility of buying ad space in the Chamber of Commerce's what's happening publication in the future.

Committee Reports- Marketing

Jim McQueeny and Mary Farrell spoke about the meeting they attended with representative from Scott Gray's office, Town of Cape Vincent, Village of Cape Vincent and Clayton LDC for collaboration. Discussed reaching out to our congressional Rep, would be a good contact to reach out to about what is ahead.

Old Business

- Update on Town's Activities (Dan Wiley) -Received approval from State Parks for Tibbits Point Lighthouse fence, met with George Robinson from National Park Service.
- Update on Village's Activities- Nothing to report.
- Google Survey- example survey on google was sent to board members with positive feedback, discussed best ways to get survey out to the community such as social media, mail and TI Sun.
- Update on childcare project (Mandy Mason)- Interested individual moving forward with the bank, land and grant. Met with Jefferson County IDA and attended planning board meeting.

New Business

- Discussion was had about the challenges of housing rentals such as Air BnBs on the economic planning in the community including challenges and restrictions, Jefferson County has not adopted any regulations on Air BnBs at this time, regulations to investigate may include taxing, zoning requirements, permits and/or registrations.
- The possibility of conducting a housing study was discussed, Scott will reach out to Oswego to see who they used for their housing study, Scott will also research destination management studies.



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- Mary spoke about the NYS EDC course in June and the Annual meeting in Cooperstown in May. Board members will let Mary know if they have an interest in attending.

Privilege of the Floor/Public Comment-no public comments.

Adjournment

The board adjourned. The meeting ended at 6:15 PM. Motion made by Bill McDonough and Seconded by Dan Wiley.