



## **Finance Committee Minutes**

MINUTES OF TUESDAY, MARCH 07, 2023

The Finance Committee of the Cape Vincent Local Development Corporation met on Tuesday, March 7, 2023, at 12:00 PM via a Zoom video conference call.

*Attendance : Carol Thomas, Mary Farrell, Joseph DeJoia*

- Call to Order. 12:00pm
- The Finance Committee outlined and completed a Request for Proposal for an accounting firm to assist the LDC in all necessary financial activities, including, but not limited to...
  - 501(c)(3) and ST-119.2 filings
  - Filing of non-profit tax returns
  - Perform annual audit
  - General finance and accounting guidance
- It was determined that the RFP would be posted on the CVLDC website, as well as the New York State Contract Report Website
- Meeting Adjourned : 1:30pm