



December Meeting Agenda

Agenda for Thursday, December 8, 2022

NOTE: The Board of Directors of CAPE VINCENT LOCAL DEVELOPMENT CORPORATION will hold a public meeting on their videoconferencing policy on Thursday, December 8, 2022, at 5:15 PM, at Recreation Park, Cape Vincent, NY.

Call to Order/Pledge of Allegiance/Roll Call

The meeting will be called to order at 5:30 pm.

Approval of Minutes

Approval of November 10, 2022 minutes.

Special Reports

- Scott Burto will review submitted report.

Officer Reports

- Chairperson
- Vice-Chairperson
- Secretary: Open Position
- Treasurer

Committee Reports: Finance

- EIN/Bank Account: Carol Thomas/Joe DeJoia
- Status of Fund Transfer from Village/Town: Carol Thomas/Joe DeJoia
- Insurance: COMPLETE - Both policies are signed and paid for

Committee Reports – Governance

- Update on Request for Proposal Process: Sharon Sackie
- Vote on Resolution 2022-10-11 based on results of public hearing

Committee Reports – Club Street

Status if Club Street Chair present.



Cape Vincent Local Development Corporation

121 S Market Street, Cape Vincent, NY 13618

Old Business

- Update on website: Joe DeJoia
 - Minutes and videos added to website
 - What is still needed for website
 - Short URL for ease of finding
 - Town/village to add website link to their website
- Update on Planner on Agreements/Contracts: Mary Farrell
 - WPC Consultants – Signed and initial payment will be made by village
 - MRB – Signed
 - Lease - Signed
- Update on Secretary Position: Mary Farrell
- Update on Town Activities: Dan Wiley
- Update on PARIS: Dan Wiley
- Update on Office Supplies: Dan Wiley
- Update on Rec Park reservation for 2023 dates: Dan Wiley
- Update on Village Activities: Pam Youngs
- Update on Childcare project: Mandy Mason

New Business

- Update on progress to fill Executive Director role: Pam Youngs/Sharon Sackie
- Discuss office signage and office hours: Mary Farrell

Adjournment